

CIVIL SERVICE BOARD MINUTES

NOTE: THE MINUTES OF THE CIVIL SERVICE BOARD ARE NOT VERBATIM.

The Civil Service Board of the Seminole County Sheriff's Office met on July 5, 2022 via Go to Meeting and at the Seminole County Sheriff's Office. The Board Members present were Mr. Ben Newman (in person), Retired Major David Diggs (in person), Deputy Taurius Burke (in person), Sgt. Thomas Fewell (in person), and Ms. Dawn Kraus (in person). Manager Christy Peters (in person), Manager Mark Rehder (remote), and HR Analyst I Marilyn Savlan (in person) were also present.

The meeting started with a call to order at approximately 4:10 pm with roll call.

The minutes for the meeting held on June 7, 2022 were reviewed. Major Diggs made a motion for approval of the minutes. Ms. Kraus seconded the motion. The minutes were unanimously approved.

Chairman Ben Newman and Secretary Taurius Burke signed a copy of the Civil Service Board Rules of Procedures, which included the revisions adopted by the Board on June 7, 2022.

The Board reviewed the eligibility list for Communications. There was discussion about the minimum passing score, which is 35 words per minute. An applicant is given an immediate second attempt if they score at least 30 words per minute. Manger Rehder will follow up with the Board on the waiting period before an applicant is eligible to retake the test if they score less than 30 words per minute. Deputy Burke made a motion for approval of the eligibility list. Major Diggs seconded the motion. The eligibility list was unanimously approved.

During the Staff Comments portion, Sgt. Fewell inquired about the timeframe for promotional testing for Correctional Sergeant since the promotional list has been exhausted. Manager Peters will be meeting with Lt. Rados with Professional Development on Wednesday July 13, 2022 to discuss.

Manager Rehder provided an update on using Criticall Online Testing for Communications. The agency originally used NTN, which was in person testing. Due to Covid, the testing was moved to on-line which caused many issues and it became difficult for the applicants to complete it. Criticall is a new option that was tested about a month ago and was found to be very practical. The agency is in the process of contracting with the vendor to start using this testing. The testing involves multi-tasking and items that are practical to the positions in Communications. The testing is for applicants not current employees. The pricing seems to be about the same between NTN and Criticall. NTN was a set price per year and then a cost per person. Criticall has a set price and then unlimited testing.

The next meeting is scheduled for 4:00 pm on August 2, 2022.

The meeting adjourned at approximately 4:24 pm.

These minutes were prepared by Shelley Curenton and approved by the Board Secretary, Deputy Burke.